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# LICENSING SUB-COMMITTEE SHELLEY'S BAR

# AGENDA

10.00 am

Wednesday 27 July 2022 Council Chamber -Town Hall

Members 3: Quorum 2

COUNCILLORS:

Natasha Summers (Chairman) Jane Keane Christine Vickery

> For information about the meeting please contact: taiwo.adeoye@onesource,co.uk Tel - 01708 433079

# Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.



#### DECLARING INTERESTS FLOWCHART - QUESTIONS TO ASK YOURSELF

#### AGENDA ITEMS

#### 1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

#### 2 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

#### 3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

#### 4 **REPORT OF THE CLERK** (Pages 1 - 6)

Procedure for hearing – Licensing Act 2003 (Attached)

#### 5 APPLICATION TO VARY A PREMISES LICENCE - SHELLEY'S BAR (Pages 7 - 66)

Application to vary a premises licence made by Champagne Chelle LTD under section 34 of the Licensing Act 2003 – Papers attached.

Zena Smith Democratic and Election Services Manager SUB-COMMITTEE

Subject Heading:

Report Author and contact details:

Procedure for the Hearing: Licensing Act 2003

Taiwo Adeoye – Democratic Services Officer - 01708 433079

Members are advised that, when considering an application to vary a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

## 1. Membership of the Sub-Committee:

# LICENSING

Havering



- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two**.
- 1.2 A members of the Licensing Committee will be excluded from hearing an application where he or she:
  - 1.2.1 has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
  - 1.2.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
  - 1.2.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
  - 1.2.4 has a personal interest in the application.

#### 2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

#### 3. Location and facilities:

- 3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

# 4. Notification of attendance:

4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

# 5. **Procedural matters**:

- 5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.
- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

# Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

## Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 5 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

# **Representations:**

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

## **Cross-Examination:**

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as crossexamination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

# Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

The prevention of crime and disorder; Public safety; The prevention of public nuisance; and The protection of children from harm.

# 6. Failure of parties to attend the hearing:

6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

# 7. Adjournments and extension of time:

- 7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:
  - Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

## 8. Sub-Committee's determination of the hearing:

8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.

- 8.2 The Sub-Committee will normally make its determination at the end of the hearing. The notice of the decision of the Sub-Committee will be circulated to all participants within five working days of the hearing.
- 8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

# 9. Power to exclude people from hearing:

- 9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:
  - it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
  - that person is behaving in a disruptive manner. This may include a
    party who is seeking to be heard at the hearing. In the case where a
    party is to be excluded, the party may submit to the Sub-Committee
    in writing any information which they would have been entitled to
    give orally had they not been required to leave the hearing.

## **10.** Recording of proceedings:

10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

## 11. Power to vary procedure:

11.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.

Agenda Item 5



# Licensing Officer's Report

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# LICENSING SUB-COMMITTEE 27 July 2022

Subject heading:

Report author and contact details:

Shelley's Bar 72A Station Lane, Hornchurch, Romford, England, RM12 6NA Premises licence variation Oisin Daly, Public Protection Officer licensing@havering.gov.uk 01708 432777

REPORT

This application to vary a premises licence is made by Champagne Chelle LTD under section 34 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 22<sup>nd</sup> April 2022.

#### Geographical description of the area and description of the building

The premises are located in Suttons Lane. The premises are in mixed use area area; however, there are residential properties in the vicinity.



# Details of the application

The application is to:

Extend the hours for sale of alcohol and openings times as follows:

Alcohol: Thursday 11:00-01:00, Fridays & Saturdays 11:00-02:00, Bank Holiday Sundays 11:00-02:00

Opening and Closing Times: Thursday 11:00-01:30, Fridays & Saturdays 11:00-02:30, Bank Holiday Sundays 11:00-02:30

## Summary

There were two representations against this application from ward councillors.

There was one representation against this application from a resident.

There were no representations against this application from responsible authorities.



# Copy of Application

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#### Application to vary a premises licence under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Champagne Chelle Limited	
(Insert name(s) of applicant)	

apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

**Premises licence number** 08899699

#### Part 1 – Premises Details

	ss of premises or, if none, ordnance survey map re Lane, Hornchurch, Romford, England	eference or desc	ription
Post town	Essex	Postcode	RM12 6NA

Telephone number at premises (if any)	01708981488
Non-domestic rateable value of premises	£47,008.00

#### Part 2 – Applicant details

Daytime con telephone nu		07939363951		
E-mail address (optional)		saskia42@live.co.uk		
Current postal address (optional) Current from premises address		21 Cranham Road		
Post town	Essex		Postcode	RM11 2AB

#### Part 3 - Variation

Please tick as appropriate

Do you want the proposed	l variation to have	effect as soon as possible?
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-	-			
	L			
_	L			
-	-			
	ъ			

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Yes

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)  $\Box$  Yes  $\boxtimes$  No

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

Late night refreshments: Thursdays 2300-000, Fridays and Saturdays 23:00 – 02:30 each day and Bank Holiday Sundays 1100-0230

Sale of alcohol: Thursdays 1100-0000, Fridays and Saturdays from 11:00 – 0200 and Bank Holiday Sundays 1100-0200

Live music: Thursdays 1100-000, Fridays and Saturdays 1100-0200 and Bank Holiday Sundays 1100-0200

Recorded music: Thursdays 1100-000, Fridays and Saturdays 1100-0200 Bank Holiday Sundays 1100-0200

Opening and Closing Times: Thursdays 11:00 - 00:00, Fridays and Saturdays 11:00 - 02:30, Sundays on Bank Holidays 11:00 - 02:30

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Pro 3)	vision of regulated entertainment (Please see guidance note	Please tick all that apply	
a)	plays (if ticking yes, fill in box A)		
b)	films (if ticking yes, fill in box B)		
c)	indoor sporting events (if ticking yes, fill in box C)		
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)		
e)	live music (if ticking yes, fill in box E)		$\bowtie$
f)	recorded music (if ticking yes, fill in box F)		$\bowtie$
g)	performances of dance (if ticking yes, fill in box G)		
h)	anything of a similar description to that falling within (e), (f) or (if ticking yes, fill in box H)	· (g)	

Provision of late night refreshment (if ticking yes, fill in box I)	$\boxtimes$
Supply of alcohol (if ticking yes, fill in box J)	$\boxtimes$
In all cases complete boxes K, L and M	

A

timings	tandard days and mings (please read		<u>Will the performance of a play take place</u> <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
guidan	ce note 8)			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 5)	
Tue					
Wed		20	State any seasonal variations for performing play- guidance note 6)	<u>s</u> (please read	
Thur					
Fri			Non standard timings. Where you intend to use t performance of plays at different times to those li on the left, please list (please read guidance note	sted in the col	
Sat					
Sun				а.	

В

timing	ard days and gs (please read nce note 8)		Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 5)	
Tue					5
Wed			State any seasonal variations for the exhibition of guidance note 6)	films (please	read
Thur					
Fri			Non standard timings. Where you intend to use the exhibition of films at different times to those listed the left, please list (please read guidance note 7)		
Sat					
Sun					

С

Indoor sporting events Standard days and timings (please read guidance note 8)		nd read	<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 6)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read		nd read	Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors Outdoors	
guidan	ce note 8)	)			
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	ince note 5)	
			*		
Tue				а - А	
Wed			State any seasonal variations for boxing or wrestl (please read guidance note 6)	ing entertainm	<u>ent</u>
Thur					
Fri			Non standard timings. Where you intend to use t boxing or wrestling entertainment at different tim in the column on the left, please list (please read	ies to those list	ted
Sat					
Sun					

Е

Standard of timings (p	Live music Standard days and imings (please read		Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
guidance	note 8)			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	ince note 5)	
		2			
Tue					
Wed			State any seasonal variations for the performance (please read guidance note 6)	of live music	
			Bank Holiday Sundays 1100-0200		
Thur	1100	0000	r.		
Fri	1100	0200	Non standard timings. Where you intend to use t		
			performance of live music at different times to the column on the left, please list (please read guidant)		e
Sat	1100	0200	Bank Holiday Sundays 1100-0200		
Sun					
		ļ			

	ed music d days and	timings	Will the playing of recorded music take place indoors or outdoors or both – please	Indoors	
		nce note 8)	tick (please read guidance note 4)	Outdoors	
Day	Start	Finish	-	Both	
Mon			Please give further details here (please read	l guidance no	ote 5)
Tue			-		
Wed		-	State any seasonal variations for the playin (please read guidance note 6)	g of recorded	<u>1 music</u>
Thur	1100	0000	Bank Holiday Sundays 1100-0200		
Fri	1100	0200	Non standard timings. Where you intend to for the playing of recorded music at differe listed in the column on the left, please list (	ent times to th	nose
Sat	1100	0200	note 7) Bank Holiday Sundays 1100-0200		-
Sun					

F

G

dance	rformances of nce andard days and		Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
timing	s (please 1 ce note 8)	ead		Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read gui	dance note 5)	
Tue					
Wed			State any seasonal variations for the performa (please read guidance note 6)	nce of dance	
Thur					2
Fri			Non standard timings. Where you intend to un for the performance of dance at different time the column on the left, please list (please read g	s to those liste	ed in
Sat					-
Sun					

Η

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)		hat e), (f) or nd read	Please give a description of the type of entertainm providing	nent you will b	е
Day	Start	Finish	Will this entertainment take place indoors or	Indoors	
Mon			<u>outdoors or both – please tick</u> (please read guidance note 4)	Outdoors	
				Both	
Tue			Please give further details here (please read gui	dance note 5)	
Wed					
Thur			State any seasonal variations for entertainmen description to that falling within (e), (f) or (g) guidance note 6)		
Fri					
Sat			Non standard timings. Where you intend to us for the entertainment of a similar description to within (e), (f) or (g) at different times to those column on the left, please list (please read guida	to that falling listed in the	28
Sun					

I

Late n refres Standa		nd	Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
timing	s (please ce note 8	read		Outdoors	
Day	Start	Finish	-	Both	
Mon			Please give further details here (please read gui	dance note 5)	
Tue					
Wed			State any seasonal variations for the provision refreshment (please read guidance note 6)	of late night	
Thur	2300	0030	Bank Holiday Sundays 1100-0200		
Fri	2300	0230	Non standard timings. Where you intend to us for the provision of late night refreshment at d those listed in the column on the left, please lis	lifferent times	
Sat	2300	0230	guidance note 7)		
Sun	 		Bank Holiday Sundays 1100-0230		

Standa	Supply of alcohol Standard days and imings (please read		Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	
	ce note 8		guidance note >)	Off the premises	
Day	Start	Finish		Both	
Mon			State any seasonal variations for the supply of	alcohol (pleas	e
	1100	2300	read guidance note 6)		
Tue			Sundays falling on Bank Holidays – 1100 - 0200		
	1100	2300			
Wed					
	1100	2300			
Thur			Non-standard timings. Where you intend to u		
	1100	0000	for the supply of alcohol at different times to the column on the left, please list (please read guidated and the supply of alcohol at different times to the supply of alcohol at different times the supply of alcohol at different times to the		tne
Fri					
	1100	0200			
Sat			· · · · · · · · · · · · · · · · · · ·		
	1100	0200			
Sun					
	1100	2300			

#### К

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

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L .

Hours premises are open to the public Standard days and timings (please read guidance note 8)		olic nd read	<u>State any seasonal variations</u> (please read guidance note 6) Sundays following Bank holidays 11:00 – 02:00
Day	Start	Finish	
Mon		2330	
Tue	1100	2330	
Wed			
	1100	2330	Non standard timings. Where you intend the premises to be
Thur			open to the public at different times from those listed in the column on the left, please list (please read guidance note 7)
	1100	0030	Bank Holiday Sundays 1100-0230
Fri			
	1100	0230	
Sat			
	1100	0230	
Sun			
	1100	2330	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Times of admittance to the premises will be varied in accordance with application so new condition for extended days to read as follows:

No patrons would be admitted to the premises after 23:00 hours on Thursdays or after 01:00 hours on Fridays and Saturdays (including Bank Holidays Sundays).

Please tick as appropriate

• I have enclosed the premises licence

0

I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

**M** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

#### a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

Staff will be provided with further training to support the existing training already in place. Staff will receive further training on the licensing objectives to deal with any challenges arising from the extended hours.

#### b) The prevention of crime and disorder

The existing conditions on the premises license will remain in force SIA Security will be available until the closing time on the amended days The license holder will use a company approved by the council and police to provide security at the premises.

#### c) Public safety

Public safety existing measures on the premises license would remain enforceable extended to the new hours.

#### d) The prevention of public nuisance

The existing measures are sufficient to promote licence objection within new times. In addition, the following conditions apply:

- 1. The premises would apply an amended Dispersal Policy which will entail 2 staff members standing at the external gate (which is itself situated some several yards away from the front door of the premises) to facilitate patrons leaving the premises. Staff members would encourage patrons to leave the area quietly.
- 2. Patrons would be encouraged to wait in the waiting area in the bar for any taxi's, to avoid any congregating in the forecourt or elsewhere.
- 3. Staff will regularly patrol the forecourt and the external road to collect any litter which may have been deposited by patrons leaving the premises.
- 4. No patrons would be admitted to the premises after 23:00 hours on Thursdays or after 01:00 hours on Fridays and Saturdays and Bank Holidays Sundays.

e) The protection of children from harm

The existing measures will remain in effect and extended to the new hours.

Checklist:

Please ti	ck to	indicate	agreement
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 $\boxtimes$ 

0	I have made or enclosed payment of the fee; or	$\boxtimes$
0	I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.	$\boxtimes$
0	I have sent copies of this application and the plan to responsible authorities and others where applicable.	$\boxtimes$
0	I understand that I must now advertise my application.	$\boxtimes$

- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

#### IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

**Part 5 – Signatures** (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	aran,
Date	21 April 2022
Capacity	SOLICITOR

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

<b>Contact name (where not previously given) and address for correspondence associated</b> <b>with this application</b> (please read guidance note 15)				
	1			
Post town			Post code	£
Telephone r	number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)				

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

- 1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
- 2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
- 3. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.

- a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 11. Please list here steps you will take to promote all four licensing objectives together.
- 12. The application form must be signed.
- 13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
- 15. This is the address which we shall use to correspond with you about this application.

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#### Environment

London Borough of Havering Town Hall, Main Road Romford, RM1 3BD

*t* 01708 432777 *e* licensing@havering.gov.uk *text relay* 18001 01708 432777 27<sup>th</sup> September 2019

www.havering.gov.uk

Mr W Brown Brown & Co Solicitors 5 Greenwich Street Greenwich London SE10 8NW

Your reference: havering-856202 My reference: PJJ/21847

Dear Sir/Madam

By email

Licensing Act 2003 Premises Licence Number – 20933 Shellys 72 Station Lane Hornchurch RM12 6NA

This document in PDF format is the premises licence for the above address in accordance with the provisions of the Licensing Act 2003. Please note the London Borough of Havering no longer produces paper versions of premises licences.

You are reminded that the premises licence or a certified copy of the licence must be kept at the premises while the licence summary, Part B of the licence, must be displayed on the premises in a prominent position.

To comply with the legislation a printed or electronic version of this document will be accepted as the premises licence. This must be available for inspection by an authorised officer; also Part B must be displayed in either printed or electronic format.

Full details of the Licensing Act 2003 regulations can be found on the GOV.UK website <u>https://www.gov.uk/alcohol-licensing</u>

Please note that the granting of a licence under this Act does not remove the need for any necessary consent under other legislation, such as the Planning Acts. The fact that a licence has been granted on certain terms does not imply that similar terms will be agreed under other legislation.

For further information relating to your licence please contact the Licensing Authority at the address detailed above.

Yours faithfully

Paul Jones

Paul Jones Public Protection Officer



#### Part A

Premises licence number

20933

#### Part 1 – premises details

Postal address of premises, or if none, ordnance survey map reference or description

#### Shellys 72 Station Lane Hornchurch RM12 6NA 01708 960472

Where the licence is time limited the dates

#### Not applicable

Licensable activities authorised by the licence

Live music, recorded music, performances of dance, late night refreshment, supply of alcohol

The times the licence authorises the carrying out of licensable activities

Live music, recorded music, performances of dance, late night refreshment Friday & Saturday – 23:00 to 01:00

> Supply of alcohol Sunday to Thursday – 11:00 to 23:00 Friday & Saturday – 11:00 to 01:00

Licensed activity permitted on 24<sup>th</sup> & 31<sup>st</sup> December from 00:00 to 24:00 of that day

The opening hours of the premises

Sunday to Thursday – 11:00 to 23:30 Friday & Saturday – 11:00 to 01:30

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On supplies only

1 of 9

Signed .....

Paul Jones, Public Protection Office 37 27th September 2019

#### Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

#### Champagne Chelle Ltd 72a Station Road Hornchurch RM12 6NA 07939 363951 / saskia42@live.co.uk

Registered number of holder, for example company number, charity number (where applicable)

#### 08899699

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

#### Ms Michelle Vickers 21 Cranham Road Hornchurch RM11 2AB 07939 363951

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

#### 16405 – London Borough of Havering

#### Mandatory conditions

- 1. No supply of alcohol may be made under the premises licence:
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
  - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
  - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

Mandatory conditions – contd.

- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.
- 6. The responsible person must ensure that—
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider:  $\frac{1}{2}$  pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- 7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

3 of 9

Signed .....

Mandatory conditions – contd.

- 8. For the purposes of the condition set out in paragraph 7
  - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) "permitted price" is the price found by applying the formula —

P=D+(DxV)

where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence
  - (i) the holder of the premises licence,
  - (ii) the designated premises supervisor (if any) in respect of such a licence, or
  - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 9. Where the permitted price given by paragraph (b) of paragraph 8 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 10. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 8 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

11. If at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.

#### Annex 2 – conditions consistent with the operating schedule

- 1. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All entry and exit points shall be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All CCTV recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or an authorised officer throughout the preceding 31 day period.
- 2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police recent data or footage with the absolute minimum of delay when requested.
- 3. There shall be a personal licence holder on duty on the premises at all times when the premises are authorised to sell alcohol.
- 4. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
- 5. There shall be no sales of alcohol for consumption off the premises.
- 6. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly.
- 7. There shall be no promotional sales of alcohol at the premises where alcohol is sold at a price lower than that at which the same or similar alcoholic drinks are sold, or usually sold, on the premises.
- 8. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport.
- 9. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police, which will record the following: (a) all crimes reported to the venue (b) all ejections of patrons (c) any complaints received (d) any incidents of disorder (e) seizures of drugs or offensive weapons (f) any faults in the CCTV system or searching equipment or scanning equipment (g) any refusal of the sale of alcohol (h) any visit by a relevant authority or emergency service.
- 10. The premises shall operate a zero-tolerance policy towards drugs and shall comply with the Havering Police / Council Community Safety Unit Drugs and Weapons policy where appropriate.
- 11. The premises shall display prominent signage by every entrance and exit explaining / requesting:
  - a. customers to leave the premises quietly and to respect local residents.
  - b. that CCTV is in operation
  - c. the premises' drugs policy
  - d. the premises' weapons policy

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Signed .....

Annex 2 – conditions consistent with the operating schedule – contd.

- 12. Police and LBH contracted drugs dogs or drug detection equipment shall be given immediate access to the premises without notice for the purpose of detecting and reducing incidences of drug misuse.
- 13. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.
- 14. All staff shall be given refresher training on the legislation relating to sales of alcohol to underage persons and drunken persons every twelve months.
- 15. All staff shall be given refresher training on how to deal with persons who are incapacitated due to drink or drugs every twelve months.
- 16. The premises licence holder shall provide and maintain a dedicated telephone number of the designated premises supervisor for use by any responsible authority or any person who may wish to make a complaint during the operation of the licence. This shall be provided to the Licensing Authority and Police. The premises licence holder shall ensure that any changes to these details are sent to these parties within seven days.
- 17. A fire risk assessment under the Regulatory Reform (Fire Safety) Order 2005 should be carried out and recorded. Appropriate fire safety procedures shall be adhered to including fire extinguishers (H2O and CO2), internally illuminated fire exit signs, a smoke detector and emergency lighting.
- 18. All emergency exits shall remain clearly marked at all times. Emergency escape routes shall be kept free of obstruction at all times.
- 19. All alcohol sold must be consumed on the premises.
- 20. A clear and legible notice shall be displayed outside the premises indicating the licensable hours and opening hours permitted under the premises licence.
- 21. Clear and conspicuous notices warning of potential criminal activity such as theft that may target customers shall be displayed.
- 22. The CCTV system must:
  - Be sited to cover all entrances and exit doors, alcohol display area and floor area.
  - Cameras on the entrance must capture full frame shots of the heads and shoulders of all people entering the premises and shall be of an identification standard.
  - Cameras viewing till areas must capture frames not less than 50% of the screen.
  - Cameras overlooking the floor area must be wide angled to give an overview of the premises.
  - Cameras must capture a minimum of 16 frames per second.
  - Be capable of visually confirming the nature of a crime committed.
  - Provide a linked record of the date, time and place of any image.
  - Provide good quality images colour during opening times.
  - Operate under existing light levels within and outside the premises.
  - Have the recording device located in a secure area or locked cabinet.
  - Have a monitor to review images and recorded picture quality.
  - Be regularly maintained to ensure continuous quality of image capture and retention.
  - Have signage displayed in the customer area to advise that CCTV is in operation.

Annex 2 – conditions consistent with the operating schedule – contd.

- Digital images must be kept for a minimum of 31 days.
- Police will have access to images at any reasonable time.
- The equipment must have a suitable export method e.g. CD/DVD writere so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to police on request.
- 23. A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made, those required to be made by statute and information compiled to comply with any public safety condition attached to the premises licence that requires recording of such information. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.
- 24. Prominent, clear and legible notices shall be displayed at all exits requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.
- 25. Deliveries of materials necessary for the operation of the business shall be carried out at such time or in such a manner as to prevent nuisance and disturbance to nearby residents.
- 26. Customers shall be asked not to stand around talking in the street outside the premises and asked to leave the vicinity quickly and quietly.
- 27. A specific taxi operator shall be nominated for staff and customers' use. The company's telephone number shall be advertised to customers.
- 28. Alcoholic drinks shall not be allowed outside the trading area.
- 29. All occasions when persons have been refused service shall be recorded in a refusals book which shall be kept at the premises for not less than 12 months.
- 30. Alcohol shall only be sold by the DPS or a person authorised by the DPS.
- 31. All staff who sell alcohol shall be trained in the role by the DPS with regular refresher training.
- 32. Records of training shall be kept and made available for examination by officers from the relevant authorities.
- 33. Suitable signage shall be displayed at the point of entry and at the service area advising customers that the premises operates a Challenge 25 proof of age scheme.
- 34. There shall be four SIA approved door staff on duty Fridays and Saturdays from 20:00 until closing. (This condition shall apply after the 'relaunch' event of Shelly's Bar which shall be notified to the Police and Council at least seven days before the date of the said event.)
- 35. The premises licence holder shall operate a dispersal policy which must be to the satisfaction of the Police.
- 36. Patrons waiting for a taxi shall be encouraged to wait in the bar area inside the premises.

7 of 9

Signed ....

Annex 2 – conditions consistent with the operating schedule – contd.

- 37. The premises licence holder shall ensure that there shall always be someone on the premises who can operate the CCTV.
- 38. CCTV coverage shall be displayed to show the porch area, the front of the premises and the car park at the rear of the premises.
- 39. The premises shall cease all licensable activities and close at 01:00 on Fridays and Saturdays.
- 40. There shall be no admittance to the premises after 23:00 on Fridays and Saturdays.
- 41. The premises licence holder shall join the 'Safe and Sound' network of commercial operators in Hornchurch.
- 42. Patrons shall be searched on entry to the premises.
- 43. Any patrons who appear to be intoxicated shall be refused entry.
- 44. The car park shall remain closed to use by patrons from 20:00 on Fridays and Saturdays.
- 45. Staff shall be trained upon commencement of their employment and regularly updated and written into a training programme. This shall include proof of age including Challenge 25, knowledge around licensing objectives, conditions of the premises licence and crime scene management. All staff shall be given training in recognising the symptoms of drug use and supply and drinks and drunkenness, dealing with disorder and shall be instructed to be vigilant at all times and to report all concerns to premises' management immediately. A log book shall be kept to record all staff training and refresher training. All staff shall receive training in first aid and shall receive refresher training once a year thereafter.
- 46. Prominent signage indicating the permitted hours for the supply of alcohol shall be displayed so as to be visible before entering the premises, where alcohol is on display and at the point of sale.
- 47. A policy of zero tolerance with regard to drugs use and supply shall be upheld in respect of the premises.
- 48. Admission shall be refused to anyone suspected of being under the influence of drugs or alcohol.
- 49. Any person who is or appears to be drunk shall be asked to leave the premises immediately.
- 50. The premises licence holder shall draw up and implement a premises specific security policy which must be agreed with the Police. The policy shall be reviewed as necessary but at least biannually, i.e. every six months. A record shall be kept each time a review of the policy has been made.
- 51. The premises shall operate a last admittance policy for patrons whereby the last patron shall be admitted to the premises 90 minutes before closing time on Friday and Saturday nights.
- 52. Windows and doors shall be closed at 22:00 when live or recorded music is playing.
- 53. Customers shall be encouraged not to loiter outside the premises.
- 54. Customers shall be encouraged to wait inside the premises for taxi services.
- 55. No person under 18 years of age shall be allowed on site after 21:00 except in the company of an adult, i.e. a person over the age of 18.

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Annex 3 – conditions attached after a hearing by the Licensing Authority

Not applicable

#### Annex 4 – premises plans

Original premises plans are held by the Licensing Authority of the London Borough of Havering.



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Signed ...... Paul Jones, Public Protection Offiage 45 27<sup>th</sup> September 2019



#### Part B

Premises licence summary

Premises licence number

20933

Premises details

Postal address of premises, if any, or if none, ordnance survey map reference or description

#### Shellys 72 Station Lane Hornchurch RM12 6NA 01708 960472

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Live music, recorded music, performances of dance, late night refreshment, supply of alcohol

The times the licence authorises the carrying out of licensable activities

Live music, recorded music, performances of dance, late night refreshment Friday & Saturday – 23:00 to 01:00

> Supply of alcohol Sunday to Thursday – 11:00 to 23:00 Friday & Saturday – 11:00 to 01:00

Licensed activity permitted on 24<sup>th</sup> & 31<sup>st</sup> December from 00:00 to 24:00 of that day

The opening hours of the premises

Sunday to Thursday – 11:00 to 23:30 Friday & Saturday – 11:00 to 01:30

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On supplies only

1 of 2

Signed .....

Paul Jones, Public Protection Office 47 27th September 2019

Name, (registered) address of holder of premises licence

#### Champagne Chelle Ltd 72a Station Road Hornchurch RM12 6NA

Registered number of holder, for example company number, charity number (where applicable)

#### 08899699

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

#### **Ms Michelle Vickers**

State whether access to the premises by children is restricted or prohibited

Restricted

2 of 2

# Submission in support of application to make a premises licence in relation to Champagne Chelle Limited, 72a Station Lane, Hornchurch, RM12 6NA.

#### SUBMISSIONS

#### **Application**

The applicant (Ms Michelle Vickers) applies to vary her premise silence as follows:

New hours for sale of alcohol

The supply of alcohol would be available on alcohol:

Thursdays: 11:00-00:00,

Fridays and Saturdays: 11:00 – 02:00,

Sundays following Bank Holidays:11:00 - 02:00

Opening/Closing times

Opening and closing times:

Thursdays: 11:00 - 00:30,

Fridays and Saturdays: 11:00-02:30

Sundays following Bank Holidays: 11:00 - 02:30am

#### **General Considerations**

Under paragraph 4.4 of the Statutory Policy License of the council, lists the following matters that it will have to regard to in determining applications for new licenses, premises certificates, variations of existing licenses and license reviews:

#### Whether the premises is located in an area of cumulative impact

We confirm that the premises are located within the cumulative impact. Careful consideration has been given to the existing and further proposed conditions to militate any cumulative impact.

# The type of premises and their cumulative impact on the area and the mix of premises in the area

The premises is a bar. The bar enjoys a very good reputation with responsible authorities in the local area and have not had any complaints. It is submitted that there is today no cumulative impact on the area or the premises in the area. The premises are located in a cumulative impact zone and careful consideration has been given to this factor in reviewing existing and proposing additional conditions to the premises license.

#### The location of the premises and the character of the area

It is to be noted that these premises does in fact have a very large forecourt area and the premises are situated several yards away from the public highway. Access to the driveway itself is through a gate (which is also staffed) and therefore the activities taken place in the bar have minimal impact on the surrounding neighbourhood.

#### The views of the responsible authorities and views of other persons

When the applicant applied for her first premises license, contact was made with the council and in-depth face to face meeting took place with the police officer with the responsibility for licensing in Avery. As resulted detailed applications submitted which was also successful. We have similarly engaged with the police relation to this application, and they have confirmed they have no concerns or objections to the applications. The applicant has taken anecdotal soundings from commercial and residential neighbours; all have expressed their satisfaction with the operation of the premises, and none have indicated any concerns with this application.

The license holder already used a reputable security company called Huum Security which is well known in Havering.

#### Past compliance history of current management

The applicant has operated the premises to a very high standard. The premises has also had a number of TENS over the past 5 months in which the premises opened until 02:00am and there were no complaints in relation to how they operated on those occasions.

#### The proposed hours of operation

It is proposed the premises will be selling alcohols as follows:

Thursdays: 11:00-00:00,

Fridays and Saturdays: 11:00 – 02:00,

Sundays following Bank Holidays:11:00 - 02:00

#### The type and number of customers likely to attend the premises

The premises typically attracts patrons in the middle-age, customers who are invariably "well-behaved." The premises would enjoy around 50 people in attendance on a weekday and between 200-250 on a weekday.

## Whether the applicant is able to demonstrate commitment to a high standard of management, for example through active participation in Safe and Sound meetings

The applicant is a member of 'Safe and Sound' and also provides extensive training to her staff on the requirements under the Licensing Act 2003 and the premises license in place at the premises. Ms Vickers also enjoys a close, cooperative relationship with the licensing police.

Members will note that this premises already has very extensive restrictions which were specifically designed to address the cumulative impact issues. Those conditions were negotiated and agreed with the police and the application was processed without any objections which is a noteworthy the achievement that the location of the premises is located in the impact zone. Members are referred to the detailed conditions on the premises licence which would of course apply to the extended hours. The following additional conditions are proposed if the variation application is granted.

#### Cumulative Impact

Staff would undergo further training on the licensing objectives to deal with any difficult or challenging patrons.

The existing (extensive) conditions on the premises license would remain enforceable extended to the new hours.

The applicant also offers the following conditions:

#### Prevention of Crime and Disorder

SIA Security will be available until the closing time on the amended days

The license holder will use a company approved by the council and police to provide security at the premises.

#### Prevention of public nuisance

The premises would apply an amended Dispersal Policy which will entail 2 staff members standing at the external gate (which is itself situated some several yards away from the front door of the premises) to facilitate patrons leaving the premises. Staff members would encourage patrons to leave the area quietly.

Patrons would be encouraged to wait in the waiting area in the bar for any taxi's, to avoid any congregating in the forecourt or elsewhere.

Staff will regularly patrol the forecourt and the external road to collect any litter which may have been deposited by patrons leaving the premises.

No patrons would be admitted to the premises after 23:00 hours on Thursdays or after 01:00 hours on Fridays and Saturdays (including Bank Holidays Sundays).

#### Public safety

The existing conditions on the premises license will be extended to the new hours. It should be noted that any noise nuisance concerns, that the premises is already sound insulated\_and adult reflections from commercial and residential neighbours is still with the effect that they simply cannot hear what takes place in the bar.

#### Protection of children from harm

The existing conditions regarding protection of children from home will be extended to the new hours.

#### Variations

The hours of admittance will be varied as stated above.

Members are invited to consider the detailed and thoughtful application

We are also instructed that there have been no complaints lodged in relation to the premises and the application therefore has a reputation of withholding a licence and successfully promoting the licencing objectives. In addition to the extensive measures on the licence, the applicant would also ensure the following:

Members are invited to consider the application carefully.

Brown and Co. Solicitors

George House, 5 Greenwich South Street, Greenwich, SE10 8NW

20 April 2022

Dear Mr Brown

Thank you for confirming the acceptance of the additional condition to the operating schedule, and as such my representations are withdrawn.

Oisin – please can you add the following agreed condition (see email chain for conversation) in order to prevent a public nuisance:

The outdoor area of the venue is to be closed from midnight every day. No drinks are to be taken outside the building after this time. After this time, customers will be allowed outside this area to smoke or to leave the premises.

Reason: To prevent a public nuisance

As such, my representations will be withdrawn.

Regards

Mike

Mike Richardson Senior Public Protection Officer Environmental Health Town Hall Main Road, Romford RM1 3BB t 01708 433968 e mike.richardson@havering.gov.uk

text relay 18001 01708 433968

From: Brown Winston <winston.brown@brownandcosolicitors.co.uk>
Sent: 10 May 2022 12:57
To: Mike Richardson <Mike.Richardson@havering.gov.uk>
Cc: Oisin Daly <Oisin.Daly@havering.gov.uk>
Subject: RE: FW: SRU137609 - Shelly's Bar, 72 Station Lane, Hornchurch

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Your comments below are noted. Thank you for your amended condition. I confirm that my client has considered it and agrees to the following condition:

The outdoor area of the venue is to be closed from midnight every day. No drinks are to be taken outside the building after this time. After this time, customers will be allowed outside this area to smoke or to leave the premises.

Please confirm you will now withdraw your objection thanks

Winston Brown Solicitor



Brown and Co Solicitors

George House

5 Greenwich South Street

Greenwich

London SE10 8NW

T: 0208858 5996 F: 0**2080430004** W: <u>www.brownandcosolicitors.co.uk</u>

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On 10/05/2022 09:48 Mike Richardson <<u>mike.richardson@havering.gov.uk</u>> wrote:

Dear Mr Brown

Thank you for your email, and your comments which have been noted.

I acknowledge that over the last few months, the events benefiting from Temporary Event Notices have not attracted any noise reports to the Public Protection Unit at the Council. However it should be noted that these have been Temporary Event Notices, and not a permanent variation to the licence, and therefore may be considered as isolated incidents, particularly where they may not have been running on concurrent weekends.

As you are aware, Shelly's bar is within the Cumulative Impact Zone (CIZ) for Hornchurch (as detailed in Havering's Licencing Policy), and therefore the application needs to be considered at a greater depth, and the impact of the extended hours needs to be considered to ensure that they do not give rise to an increase in issues for the locality.

I understand that Miss Vickers has a good relationship with the Council's licencing team, but I also hope that you can appreciate that it is my role to prevent a public nuisance from occurring, and assess if there is likely to be an impact on the local area from any licensable activities (particularly when considering the Hornchurch CIZ). Hence my comments have been made to mitigate this possibility should the premises licence be granted to extend the licence until 02.00 hours (02.30 hours opening time).

Regarding your comments about other local venues, I have looked at their licences, and can comment as follows:

- 1) Fatling Outside servery closed after 23.00 (licensable activities cease at midnight Fri Sunday)
- 2) Frankies licensable activates finish @ 01.00 @ weekend. External seating area cleared by midnight.

3) Vertigo – Pavement licence until 22.00 hrs Thurs-Sun (not Fri/Sat). Licensable activities cease at 01.30 hrs at the weekend. Patrons are requested to use the designated smoking area immediately outside the building, which is supervised at all times by SIA door staff.

Whilst I am unable to comment on specific cases, the Council has been investigating complaints of noise from the above properties, which are all ongoing, which may result in consideration given to the control of customers outside the venues.

Thank you for your suggested condition, which reduces the impact on the neighbouring residential properties. I accept your view regarding Condition 2 (regarding the number of people allowed outside to smoke) and am happy to withdraw this requirement. However, I am still of the opinion that the time that drinks are allowed to be consumed outside needs to be controlled. In light of my concerns, and the conditions for the other licenced venues in the area which you highlighted, I would suggest that this is modified to midnight in order to provide some consistency across the Hornchurch CIZ and also to help protect the locality from a public nuisance caused by customer noise outside the venue.

As such, I feel that Condition 1 can be reworded to:

# The outdoor area of the venue is to be closed from midnight every day. No drinks are to be taken outside the building after this time. After this time, customers will be allowed outside this area to smoke or to leave the premises.

*Reason:* In order to minimise the disturbance to nearby noise sensitive premises from customer noise and customers lingering outside the venue.

I trust that you and your client will be amenable to this variation of the condition, and I look forward to hearing from you.

Regards

Mike Richardson Senior Public Protection Officer Environmental Health Town Hall Main Road, Romford RM1 3BB t 01708 433968 e mike.richardson@havering.gov.uk

text relay 18001 01708 433968

From: Brown Winston <winston.brown@brownandcosolicitors.co.uk>
Sent: 06 May 2022 18:11
To: Mike Richardson <<u>Mike.Richardson@havering.gov.uk</u>>
Cc: Oisin Daly <<u>Oisin.Daly@havering.gov.uk</u>>
Subject: Re: FW: SRU137609 - Shelly's Bar, 72 Station Lane, Hornchurch

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Can you come back on below?

On 02/05/2022 21:11 Brown Winston <<u>winston.brown@brownandcosolicitors.co.uk</u>> wrote:

Dear Mr Richardson,

Thank you for your comments and your proposed conditions. I have now taken instructions from my client and you have made the following points. Your proposed conditions appear to be out-of-step and disproportionate with other licence premises which are close to Shelly's Bar. In particular, I understand that the Furkin bar has up to 400 people outside and they are open until 00:00 hours. Similarly, Frankie's and Vertigo Bars both have people outside until 01:00 hours and there are residents living nearby them and above their premises. In relation to Shelly's, Miss Vickers enjoys a good reputation with the Council and have been no complaints in relation to a premises even when they operated extended hours until 02:00 hours. Ms. Vickers has not had any problems in the time she has held her premises license. She also does not have restrictions on outdoor activities at present and is clearly demonstrating that she is able to fulfil the licensing objectives even at later hours. At the same time, we recognise your legitimate concerns in seeking to avoid any nuisance to the residents. To that end, our client would make the following counter-proposal:

The outdoor area of the venue is to be closed from 01:00 hours every day. No drinks are to be taken outside the building after this time. After this time, customers will be allowed outside this area to smoke or to leave the premises.

We would also point out there are currently no restrictions on our clients licence in relation to the numbers of people who can assemble outside and this condition would be an unjustifiable retrograde step in our clients view. We would be grateful if you could come back to us as soon as possible to discuss whether these proposals are agreed.

Winston Brown Solicitor



Brown and Co Solicitors

George House

5 Greenwich South Street

Greenwich

London SE10 8NW

T: 0208858 5996 F: 0<u>2080430004</u> W: <u>www.brownandcosolicitors.co.uk</u>

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On 26/04/2022 16:48 Oisin Daly <oisin.daly@havering.gov.uk>



wrote:

Dear Mr Brown,

Please see below from the environmental health department, you may wish to engage with them directly.

Kind Regards Oisin

From: Mike Richardson <<u>Mike.Richardson@havering.gov.uk</u>> Sent: 26 April 2022 16:38 To: <u>saskia42@live.co.uk</u> Cc: Oisin Daly <<u>Oisin.Daly@havering.gov.uk</u>>; Licensing <<u>Licensing@havering.gov.uk</u>> Subject: SRU137609 - Shelly's Bar, 72 Station Lane, Hornchurch

Dear Sirs

I refer to your recent application to extend the licensable hours of Shelly's Bar from 23.00 hours Sunday-Thursday, and Friday & Saturday until 01.00 hours, to midnight on Thursday, and until 02.00 on Friday, Saturday and Bank Holiday Sundays.

The matter has been passed to me, as a responsible officer, to comment regarding the licencing objective to "Prevent a Public Nuisance", and in particular regarding disturbance from noise.

Whilst the Public Protection Unit has no issues with the application in principle, and the Council's Environmental Protection Unit have not received any complaints regarding the recent Temporary Event Notices, I have concern regarding the potential of a public nuisance being caused due to the late terminal hour on a weekly basis.

Whilst I do not have any major concerns regarding the break out of noise (and in particular loud music) from the venue itself, I am concerned regarding the possibility of disturbance from customers who may be on the front patio area, which forms part of the premises licence, and the impact this may have on the neighbouring residential premises, particularly during the summer months.

I welcome the additional conditions to control the customer noise as they leave the venue, including the encouragement of customers to wait within the waiting area in the bar, which will reduce the disturbance from customers as they leave the venue. However, I am concerned that customers who are drinking in the "beer garden" at the front of the property will cause a public nuisance into the early hours, just from their "normal" behaviour as the night draws on.

As such, I would be looking to make the following representations regarding the application, and making recommendations for refusal, unless the following conditions are added to the operating schedule, in order to prevent a public nuisance (particularly to the residents who are above the shops opposite the site, and the new development at 70 Station Lane, which overlooks the venue)

 The outdoor area to the front of the venue is to be closed from 23.00 hours every day. No drinks to be taken outside the building after this time. After this time customers may only be outside to smoke, or to leave the premises. Reason: In order to minimise the disturbance to nearby noise sensitive premises from customer noise and customers lingering outside the venue.

2) A maximum of 10 people shall be permitted in the outside smoking area to smoke at any time after 23.00 hours. They shall return within the building after completing their method of smoking.

## *Reason:* In order to minimise the disturbance to nearby noise sensitive premises from customer noise.

I would be grateful for your comments regarding these proposed amendments to the operating schedule, and if you are willing to accept these amendments to the licence (or would suggest an alternative wording). I would be grateful if you would confirm this both with myself and Mr Daly, Public Protection Officer, who is dealing with the application, in writing by 13 May 2022, so I can assess if any representations need to be made in a timely manner.

If you would like to discuss the matter further, please do not hesitate to contact me.

#### Mike Richardson Senior Public Protection Officer Environmental Health Town Hall Main Road, Romford RM1 3BB t 01708 433968

e mike.richardson@havering.gov.uk

#### text relay 18001 01708 433968

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## Interested Parties - Objections

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Dear Sirs,

I wish to make my objections to the Variation Premises Licence at the above.

The reason for my objections is:-

- This establishment is in close proximately to a residential area.
- The number of customers leaving this establishment in the early hours of the morning will have a detrimental impact on the residents health and wellbeing. This will have a greater impact on babies and young children who live in the area.
- There will be excessive noise both from the club and customers particularly during the summer months when windows are left open.
- There is insufficient policing to cover both Hornchurch and Romford at the same time if there is trouble.
- As always there is the likelihood of antisocial behaviour when customers are provided with extra drinking time.
- The last means of public transport finishes at approximately 1 pm there by leaving customers to wait for an available taxi.
- There is no taxi rank in this area and therefore taxies will park in residential roads with engines running and radios blearing.
- There are no public conveniences in this area for customers to use once they leave the premises. It is a fact that they will use the surrounding roads.
- There will be an increase of litter in this area.
- Residents are being sent what can only be described as intimidating letters from the solicitors acting on behalf of Shelley's bar.

Regards & Best Wishes Councillor Gerry O'Sullivan St Andrews Ward Havering Council Phone: 01708 441391 Email: <u>councillorGerry.o'sullivan@havering.gov.uk</u> This page is intentionally left blank

From:	CouncillorPaul Middleton
То:	Licensing; NeighbourhoodsBSCorrespondence
Cc:	CouncillorGerry O"Sullivan; Bryan.vincent@hxra.org
Subject:	Shelly"s Bar - Request to extend licensing hours - Objection
Date:	07 May 2022 23:55:43

#### **Hello Licensing**

I noticed that Shelly's Bar in Station Lane Hornchurch have a request to vary the license on the door to their premises.

I would like to call this in and raise my objection to the request.

We have an issue with the CIZ (cumulative impact zone) in Hornchurch whereby the police are not usually present later than 11 PM at night. They are often asked to cover issues in Romford after this hour both during the week and at weekends. I would also like to raise the point that 'Shelly's Bar and Night club' are further away from the town centre and much nearer residential areas which will potentially be affected by later night revelry and the dispersal of patrons after the club closes.

I also want to bring to the attention of licensing that Shelly's bar often has people queueing on the pavement in Station Lane waiting to enter the venue, I question if the venue is lawful in 'roping off' a waiting area outside of their premises reducing the pavement by roughly half of the width of the pavement while they wait for entrance – when no one is waiting, the area is still roped off which reduced the pavement space. Can someone confirm if this is acceptable or not, please?

My concerns are for the residents living nearby have a right to a peaceful existence as the extended hours appear to be excessive, the sound escaping from the venue will potentially cause later night disturbance and the people leaving the venue will not do so quickly and disburse quietly.

I also question that we have the police available to deal with issues should they occur late at night.

I have included Neighbourhoods in the email to make sure this is recorded, and I receive an enquiry number to my objection

The consultation for this application closes on the 19<sup>th</sup> May.

Can someone from licensing please confirm when this change was sent to the councillor and explain why the local councillors were not implicitly informed. I have searched my emails for the last few weeks and am unable to locate this request. If it is buried in an attachment, please let me know where. I want to change this. The local councillors should receive an implicit notification when a change of license or new licence is raised in their Ward. How can we go about making this change?

I look forward to your earliest response.

I have included the newly elected councillor for the ward in the email who has yet to receive the council email address.

Regards & Best Wishes

Councillor Paul Middleton St Andrews Ward Phone 01708 444480 E-Mail <u>CouncillorPaul.Middleton@havering.gov.uk</u> This page is intentionally left blank

London Borough of Havering Town Hall 0.9 MAY 2022 Town Hall

RECEIVED

The Licensing Authority Town Hall Main road Romford RM1 3DR

Mr Stephen Whiteman 24 Mill Park Avenue Hornchurch Essex **RM126HD** 

7 May, 2022

Dear: Sir/madam

Re: Notice of application for premises licence variation under section 34 of the licensing act 2003. Champagne Chelle Ltd. Shelly's Bar, 72 Station Lane, Hornchurch, RM12 6NA.

I'm writing to object to the application for a variation of the licence for Shelly's Bar/nightclub at 72 Station Lane, Homchurch, RM12 6NA. They are applying to extend their licencing hours, Thursdays from 11:00-01:00, Fri & Sat 11:00 - 02:00, bank holidays/Sundays 11:00-02:00.

This nightclub is already causing serious noise problems with loud music being played until 1am. The people using this club frequently walk along the alleyway next to my home, shouting, swearing and

These disturbances are causing my family and myself to be kept awake at night and we are disturbed whilst trying to use our garden in the evenings. We cannot sit in our lounge with the garden doors open as the music from this nightclub disturbs our peace and is irritating when trying to read, listen to the radio, watch television or socialise.

How Shelly's got their licence till 1am I will never know. This is a residential area and having a nightclub with users causing public disturbances and the club causing noise is unacceptable. The music is so loud from this nightclub in the evening that it disturbs my family and myself and we

cannot peacefully use our garden. So have lost amenity. The music goes on into the night and is so loud it can be heard in our lounge and bedrooms. The club is 170 yards from our home? This is

The noise and disturbances from this nightclub, should we decide to sell, will reduce the value of our property.

I strongly object to the current variation of the licence application and also object to the existing licencing arrangement as this premises is causing unacceptable noise and pubic disturbance.

Sincerely.

Stephen Whiteman.

## NOTICE OF APPLICATION FOR A PREMISES LICENCE VARIATION UNDER SECTION 34 OF THE LICENSING ACT 2003

Notice is hereby given that

Champagne Chelle LTD

has applied for a premises licence in relation to

Shelly's Bar, 72 Station Lane, Hornchurch, RM12 6NA

to permit the provision of the following licensable activities:

Extension of licensable hours – Thursday 11:00-01:00. Fri & Sat 11:00-02:00, Bank Holiday Sundays 11:00-02:00

The register of the licensing authority is kept at the address below. Full details of the application can be inspected at this address during normal business hours.

A representation by any person or a responsible authority regarding this application can be made to The Licensing Authority Town Hall Main Road Romford RM1 3BD website www.havering.gov.uk

Such representation must be received in writing by 19<sup>TH</sup> May 2022

It is an offence to knowingly or recklessly make a false statement in connection with an application. The maximum fine for which a person is liable on summary conviction for the offence is unlimited.